PHD Student Handbook
2016-2017
For the PhD Program in Political Science

Budapest, August, 2016
Welcoming remarks

Dear incoming Doctoral Student,

It is a pleasure to welcome you to the PhD Program in Political Science at the Central European University.

Our doctoral program is one of the largest in the discipline in Europe and aims to help students like you to become internationally competitive scholars with a wide range of skills that are valued in and beyond the academia. In order to achieve this, you will take courses in theory and methodology that are organized in very small classes specifically for doctoral students. You can take advantage of a wide range of optional training opportunities and participate at high-level international conferences, spend a semester abroad at another university, gain teaching experience, and, above all, produce a significant piece of original research: your dissertation.

The PhD Program is run by the Doctoral School of Political Science, Public Policy, and International Relations (the ‘Doctoral School’, or ‘DSPS’). The Doctoral School is made up of the Department of Political Science, the Department of International Relations, and the School of Public Policy. Faculty from all three and the Center for Policy Studies are involved in teaching and researching various aspects of political science, as well as in the supervision of students. In this handbook you can find useful information about the forthcoming academic year, the structure of the PhD Program, requirements, coursework, and dates to mark in your calendar. Please read it carefully.

We are looking forward to meeting you at CEU.

Xymena Kurowska, Doctoral School Director
Carsten Schneider, Head of the Department of Political Science
Alexander Astrov, Head of the Department of International Relations
Nick Sitter, PhD director of the School of Public Policy
The structure of the PhD Program

The PhD program is based on a system of ‘tracks’. There are five of them: Comparative Politics, Political Theory, Political Economy, International Relations, and Public Policy. Each of the tracks are supervised by a so-called Track Representative, a member of the faculty who is responsible for the coherence of his or her respective track. Having five tracks within the PhD program means three things. First, that if you successfully complete your studies, you, as a student registered in the Doctoral School, will be awarded a PhD in Political Science. Second, that you will also have a specialization (or ‘major’) in a particular track. The tracks represent academic fields/sub-fields or research areas that reflect the major strengths and interests of the three units constituting the Doctoral School. Third, that all students of the School, regardless of their tracks of belonging, are part of the same academic community.

During the time when you receive stipend you will be required to take a number of courses (each course is normally worth 2 or 4 credits), for a total of 24 credits. The minimum number of credits you must earn in the first academic year is 18.

The mandatory credits include:

14 credits from your major track. Out of these 14 credits, 12 credits belong to the core curriculum of the track. These credits have to be taken in the first academic year.

The 2 additional credits of the track fall in the category of ‘Advanced Topics’ and may change in content from year to year. Exceptionally, the Track Representative may allow the student to replace the advanced topic course with a methods course. These credits can be taken either in the first or the second academic year.

6 credits from the methods sequence. Given the importance of a sound methodological education, all first year students are required to take the 4-credit ‘Methods and Research Design’ course in the Fall semester and a 2-credit ‘Prospectus Seminar’ in the Winter Semester.
**4 credits from courses taken from a different track.** These courses might come from another track, or from methods courses. If the student collects at least 8 credits from a track other than her/his own, he or she becomes entitled to a ‘minor’. Students may postpone such courses to the second academic year.

Having fulfilled the minimal credit requirements of the PhD Program, Doctoral Candidates can freely register - and are encouraged to register - for any course offered in the PhD program. Starting from the second year, Doctoral Candidates are also welcome to enroll in any other course offered at the Central European University. The upper limit of such external courses is six credits per semester, unless the PhD Director grants a special permission.

Students must have a cumulative grade point average (GPA) of 3.33 (B+) in the courses taken for credit.

**PhD Candidacy**

Students in the first year of the Doctoral Program are referred to as *Probationary Doctoral Candidates*. After successfully completing the comprehensive exams but before submitting their PhD dissertation they are referred to as *Doctoral Candidates*.

The PhD dissertation should be submitted for evaluation and defense no later than six years after the doctoral student was enrolled to the program. A candidate may request permission from the Doctoral Committee to withdraw from the Doctoral Program for a period of up to 2 years, thus extending his or her six year limit.

**Supervision**

At the beginning of the first year personal consultations between the Probationary Doctoral Candidates and their Temporary Supervisor (mentor) and the Track Representative, as well as a series of meetings between faculty and doctoral students will help each new doctoral student to compile a *study plan*. The study plan lists the courses the students intends to follow during the first year.
The studies during PhD candidacy are based on individual research guided and monitored by the candidate's Doctoral Supervisory Panel. The Doctoral Supervisory Panel will be set up after the end of the first year. The representative of the chosen track and the mentor will assist the student in the choice of the main supervisor. Taking into account the research topic, the Track Representative’s and the candidate’s indication, and based on faculty availability, the Doctoral Committee shall appoint a prospective thesis supervisor to the Probationary Doctoral Candidates before the end of the Winter semester. After the successful comprehensive examination the Committee revisits and finalizes the list of supervisors. The main supervisor is responsible for communicating with his or her supervisee on an ongoing basis.

The Comprehensive Examination

Towards the end of the first year, PhD Probationary Doctoral Candidates are required to take a comprehensive examination, consisting of two parts: (1) the submission of the prospectus, and (2) an oral exam. This year the deadline for the submission of the prospectus is 26 May, while the oral examination is scheduled for the end of June.

For the examination students have to submit a list of scholarly references that are important for the subfield in which their planned thesis is situated. Students need to consult two faculty members about their reference list, which is also to be approved by the Track Representative. Each student’s reference list will form the basis for his or her oral exam, during which the student will be asked questions about the readings as well as the connection of these readings with the PhD project.

The Prospectus

Students will be required to submit their written prospectus by the end of May.

The prospectus should include arguments about the feasibility of the proposed research, the coherence and suitability of the theoretical, methodological and empirical (if any) components of the thesis, and an assessment of the contribution that the thesis will make to the field. Students will receive written evaluation for their prospectus from each member of the exam committee after the oral exam part of the Comprehensive Examination. The grade for the prospectus will be based primarily on the written
prospectus, but will also be based on the student’s oral defense of the prospectus during the oral exam.

In order to be admitted to the second year of the program, you will have to earn a "B+" course grade average for the mandatory and core courses and a "B+" grade or higher at both parts of the comprehensive examination (the prospectus and the oral exam). The admission to the program as a probationary candidate is no guarantee that you advance to doctoral candidate status. Doctoral candidates are expected to work on their doctoral dissertation full-time, to be in residence in Budapest, and to play an active role in the academic life of the department and the Doctoral School.

Further requirements

Research Seminars

Above the regular course work students must attend research seminars, usually organized by one of the School’s constituting units, by the School, by the research centers affiliated with the School, or by the voluntary student-faculty workshops, spanning across the Fall and Winter semesters. All first year students are obliged to present their research projects in the Research Seminar once during the first semester of their PhD studies. (Schedule differs for tracks and will be announced.)

Some of the sessions will be dedicated to the faculty’s work in progress and to presentations by non-CEU scholars. The rest of the sessions will discuss contributions by Doctoral Candidates associated with the department who already passed their comprehensive exam. All Doctoral Students are expected to present at the research seminars at least twice before submitting their dissertation for defense.

Annual Doctoral Conference

Participation at the next Annual Doctoral Conference (ADC) is mandatory for all students who advanced to PhD candidacy. PhD candidates have to submit a proposal for the ADC every year, and their acceptance to the conference will be decided on a competitive basis. First-year students are exempt from this requirement due to their course workload.
CURRICULUM

2016/2017

FALL

All tracks
Erin Jenne    Methods and Research Design (4 credits, mandatory)
Tamas Rudas   Graphical Modeling (2 credits, advanced topics - methods)
Tamas Rudas   Survey Methodology (2 credits, advanced topics - methods)

Comparative Politics track
C. Schneider, L. Bruszt  The Political Economy of Regime Change (4 credits, core)
Evelyne Huebscher  Welfare States in a Globalized World: Theories and Applications (0 credit, advanced topics – 1st part of a 2-credit course)

Political Theory track
Nenad Dimitrijevic  Constituent Power (4 credits, core)
Janos Kis  Democratic Theory (0 credit, core – 1st part of a 4-credit course)
Andres Moles  War (2 credits, advanced topics)

Political Economy track
C. Schneider, L. Bruszt  The Political Economy of Regime Change (4 credits, core)
Evelyne Huebscher  Welfare States in a Globalized World: Theories and Applications (0 credit, advanced topics – 1st part of a 2-credit course)
Achim Kemmerling  Political Economy of Development (4 credits, advanced topics)
Michael Merlingen  Power and Resistance I (2 credits, advanced topics)

International Relations track
Alexander Astrov  International Relations Theory (4 credits, core)
Achim Kemmerling  Political Economy of Development (4 credits, advanced topics)
Michael Merlingen  Power and Resistance I (2 credits, advanced topics)
Michael Miller  Critical Approaches to the Study of Nationalism (2 credits, advanced topics)
**Public Policy track**

D. Stone, U. Puetter  
**EU and Global Governance** *(4 credits, core)*

D. Stone, A. Kemmerling  
**Public Administration** *(0 credit, core – 1st part of a 4-credit course)*

S. Svensson, A. Batory  
**Public Policy: Theories, Traditions and Transitions** *(0 credit, core – 1st part of a 4-credit course)*

Evelyne Huebscher  
**Welfare States in a Globalized World: Theories and Applications** *(0 credit, advanced topics – 1st part of a 2-credit course)*

**WINTER**

**All tracks**

Gabor Toka  
**Prospectus Seminar** *(2 credits, mandatory)*

Carsten Schneider  
**Set-Theoretic Methods** *(2 credits, advanced topics - methods)*

Lea Sgier  
**Discourse Analysis** *(2 credits, advanced topics - methods)*

Levente Littvay  
**Advanced Methods: Structural Equation Modeling** *(2 credits, advanced topics - methods)*

Xymena Kurowska  
**Interpretive Research Design** *(2 credits, advanced topics - methods)*

**Comparative Politics track**

M. Bogaards, Z. Miklosi  
**Political Institutions** *(4 credits, core)*

A. Bozoki, A. Folsz  
**Political Sociology and Economy** *(4 credits, core)*

Evelyne Huebscher  
**Welfare States in a Globalized World: Theories and Applications** *(2 credits, advanced topics – 2nd part of a 2-credit course)*

Isabela Mares  
**Microhistorical Analysis in Comparative Research** *(2 credits, advanced topics - TBC)*

**Political Theory track**

M. Bogaards, Z. Miklosi  
**Political Institutions** *(4 credits, core)*

Janos Kis  
**Democratic Theory** *(4 credits, core – 2nd part of a 4-credit course)*

Philip Goff  
**Tax and Social Justice** *(2 credits, advanced topics)*

**Political Economy track**

A. Bozoki, A. Folsz  
**Political Sociology and Economy** *(4 credits, core)*
Bela Greskovits  States, Classes, and Industries in the International Political Economy (4 credits, core)

Evelyne Huebscher  Welfare States in a Globalized World: Theories and Applications (2 credits, advanced topics – 2nd part of a 2-credit course)

Michael Merlingen  Power and Resistance II (2 credits, advanced topics)

Herman Schwartz  Political Economy of Global Finance (2 credits, advanced topics - TBC)

**International Relations track**

Bela Greskovits  States, Classes, and Industries in the International Political Economy (4 credits, core)

Paul Roe  International Security (4 credits, core)

Michael Merlingen  Power and Resistance II (2 credits, advanced topics)

**Public Policy track**

D. Stone, A. Kemmerling  Public Administration (4 credits, core – 2nd part of a 4-credit course)

S. Svensson, A. Batory  Public Policy: Theories, Traditions and Transitions (4 credits, core – 2nd part of a 4-credit course)

Evelyne Huebscher  Welfare States in a Globalized World: Theories and Applications (2 credits, advanced topics – 2nd part of a 2-credit course)

*Note: Further updates are possible in the list of “advanced topics” and cross-listed courses.*
Important dates in AY 2016/2017

2016

August 1, Monday  Academic Year begins
August 20, Saturday  Hungarian National Holiday, CEU is officially closed
September 3/4, Sat/Sun  Students from departments and schools with short pre-sessions arrive (incl.: IR, POLS, SPP)
September 9, Friday  Short pre-session ends
Welcome afternoon for all students
September 12, Monday  Zero Week begins (until September 16, Friday)
Registration for Fall Term begins (until October 2, Sunday)
11:00 PhD welcome orientation (Gellner room)
12:00 PhD welcome reception (foyer in front of the Gellner room)
September 12-23  Student Union elections in departments and schools
September 16, Friday  15:00 Opening ceremony
19:00 Social Event for Political Science PhD students and faculty (TBC)
Zero Week ends
September 19, Monday  Fall Term begins (until December 9, Friday)
September 29, Thursday  First Student Union Assembly meeting
September 30, Friday  14:00 Deadline for submitting study plans
October 2, Sunday  Registration for Fall Term ends
October 23, Sunday  Hungarian National Holiday, CEU is officially closed
October 26, Wednesday  PhD Travel, PhD Research Grant application deadline
October 31, Monday  Special day off, CEU is officially closed
November 1, Tuesday  All Saints’ Day, CEU is officially closed
November 4, Friday  Provost open-house meeting with CEU doctoral students
December 5, Monday  Registration for Winter Term begins (until January 15, Sunday)
December 9, Friday  Fall Term ends
December 19-23  Offices with skeleton team, Library and Labs on weekend schedule
December 24, Saturday  Christmas Eve, CEU is officially closed
December 25, Sunday  Christmas Day, CEU is officially closed
December 26, Monday  Christmas Day, CEU is officially closed
December 27-30  Offices with skeleton team, Library and Labs on weekend schedule
December 31, Saturday  New Year’s Eve, CEU is officially closed

2017

January 1, Sunday  New Year’s Day, CEU is officially closed
January 9, Monday  Winter Term begins (until March 31, Friday)
January 15, Sunday  Registration for Winter Term ends
February 10, Friday  PhD Research and Travel Grants application deadline
February 14/15, Tue/Wed  Career Days & Career Fair at CEU
February 17, Friday  Provost open-house meeting with CEU doctoral students
February 17, Friday  Deadline for choosing a permanent supervisor and submitting the title/topic of the prospectus to the DS
March 15, Wednesday  Hungarian National Holiday, CEU is officially closed
March 20, Monday  Registration for Spring Term begins (until April 9, Sunday)
March 31, Friday  Winter Term ends
April (TBA)  Annual Doctoral Conference (2-3 days)
April 3, Monday  Spring Term begins (until June 16, Friday)
April 9, Sunday  Registration for Spring Term ends
April 16, Sunday  Easter Sunday, CEU is officially closed
April 17, Monday  Easter Monday, CEU is officially closed
May 1, Monday  Labor day, CEU is officially closed
May 2, Tuesday  Submission of 1st draft of Annotated Bibliography
May 5, Friday  PhD Research and Travel Grants application deadline
May 26, Friday  Prospectus submissions
June 2, Friday  Submission of final Annotated Bibliography for the Comprehensive Exam
June 4, Sunday  Pentecost Sunday, CEU is officially closed
June 5, Monday  Pentecost Monday, CEU is officially closed
June 16, Friday  Spring Term ends
June 21-27, Wed-Tue  Comprehensive Exams (TBC)
June 23, Friday  COMMENCEMENT
July 31, Monday  Academic Year ends
1st year students

**COMPARATIVE POLITICS TRACK**

Burtejin ZORIGT, Mongolia (MA in Political Science - Corvinus University of Budapest, Budapest)

Nemanja STANKOV, Montenegro (MA in Political Science - CEU, Budapest)

Andrei Cosmin MACSUT, Romania (MA in Political Science - University of London, University College London, London)

Ozan Utku CAM, Turkey (MSc in Political Science - Göteborg University, Göteborg)

**POLITICAL THEORY TRACK**

Dragan KULJANIN, Serbia (MA in Political Science - CEU, Budapest)

Elettra REPETTO, Italy (European Master's Degree in Human Rights and Democratisation - European Inter-University Centre for Human Rights and Democratisation, Venice)

Arnan BASHIR, Israel (MA in Philosophy - DePaul University, Chicago)

Stanislas RICHARD, France (MSc in Political Theory - University of London, London School of Economics and Political Science, London)

**POLITICAL ECONOMY TRACK**

Antonio Henrique SMITH BRAVO, Venezuela (Hertie School of Governance, Berlin - Master of Public Policy (MPP))

Dominik BRENNER, Germany (MA in Political Science - CEU, Budapest)

**INTERNATIONAL RELATIONS TRACK**

Cihan Erdost AKIN, Turkey (MA in International Relations - CEU, Budapest)

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Branislav NESOVIC, Kosovo (MPhil in Environment, Society and Development - Jesus College, University of Cambridge, Cambridge)

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Doctoral Committee

Doctoral School Director
Xymena Kurowska

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Zsolt Enyedi, Comparative Politics
Cristina Corduneanu-Huci, Political Economy
Erin Jenne, International Relations
Nenad Dimitrijevic, Political Theory
Nikolai Sitter, Public Policy
Student Representative (to be elected at the Student Union elections in September.)

The School Council

Xymena Kurowska, Doctoral School Director
Alexander Astrov, Head of the Department of International Relations
Carsten Schneider, Head of the Department of Political Science
Nikolai Sitter, PhD Director of the School of Public Policy
Should you have any question about anything contained in this handbook or relating to the PhD program, please contact:

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Please always refer to the Doctoral School’s website http://pds.ceu.edu for updated information (faculty biographies, syllabi, timetable, news).

Looking forward to seeing you soon!

Best wishes,

Xymena Kurowska, Doctoral School Director
Kriszta Zsukotynszky, Doctoral School Coordinator
Peter Visnovitz, Doctoral School Coordinator

Disclaimer:
Please note that the information provided in this Handbook is selective and not comprehensive. In any equivocal matters consult the Doctoral Regulations which is the binding and ultimate source of information.

Deadlines and courses may be subject to change. Please check the website regularly: http://pds.ceu.edu