



**Doctoral School
of Political Science,
Public Policy, and
International Relations**

CENTRAL
EUROPEAN
UNIVERSITY

PHD STUDENT HANDBOOK 2015-2016

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Budapest, August, 2015

Welcome

Dear incoming Doctoral Student,

It is a pleasure to welcome you to the PhD Program in Political Science at the Central European University.

Our doctoral program is one of the largest in the discipline in Europe and aims to help students like you to become internationally competitive scholars with a wide range of skills that are valued in and beyond the academia. In order to achieve this, you will take courses in theory and methodology that are organized in very small classes specifically for doctoral students. You can take advantage of a wide range of optional training opportunities and participate at high-level international conferences, spend a semester abroad at another university, gain teaching experience, and, above all, produce a significant piece of original research: your dissertation.

The PhD Program is run by the Doctoral School of Political Science, Public Policy, and International Relations (the ‘ Doctoral School’ , or ‘ DSPS’). The Doctoral School is formed by three academic units: (1) the Department of Political Science, (2) the Department of International Relations, and (3) the School of Public Policy. Faculty members from all these units are involved in teaching and researching various aspects of political science, as well as in the supervision of doctoral students. In this handbook you can find useful information about the forthcoming academic year, the structure of the PhD Program, requirements, coursework, and dates to mark in your calendar. Please read it carefully.

We would like to warmly welcome you as an important new member of our community, and we are looking forward to meeting you at CEU.

Xymena Kurowska, Doctoral School Director

Carsten Schneider, Head of the Department of Political Science

Matteo Fumagalli, Head of the Department of International Relations

Nick Sitter, PhD director of the School of Public Policy

The structure of the PhD Program

The PhD program is based on a system of ' tracks' . There are five of them: Comparative Politics, Political Theory, Political Economy, International Relations, and Public Policy. Each of the tracks are supervised by a so-called *Track Representative*, a member of the faculty who is responsible for the coherence of his or her respective track. Having five tracks within the PhD program means three things. First, that if you successfully complete your studies, you, as a student registered in the Doctoral School, will be awarded a PhD in Political Science. Second, that you will also have a specialization (or ' major`') in a particular track. The tracks represent academic fields/sub-fields or research areas that reflect the major strengths and interests of the three units constituting the Doctoral School. Third, that all students of the School, regardless of their tracks of belonging, are part of the same academic community.

During the time when you receive stipend you will be required to take a number of courses (each course is normally worth 2 or 4 credits), for a total of 24 credits. The minimum number of credits you must earn in the first academic year is 18.

The **mandatory credits** include:

14 credits from your major track. Out of these 14 credits, 12 credits belong to the core curriculum of the track. These credits have to be taken in the first academic year.

The 2 additional credits of the track fall in the category of ‘ Advanced Topics’ and may change in content from year to year. Exceptionally, the Track Representative may allow the student to replace the advanced topic course with a methods course. These credits can be taken either in the first or the second academic year.

6 credits from the methods sequence. Given the importance of a sound methodological education, all first year students are required to take the 4-credit ‘ Methods and Research Design’ course in the Fall semester and a 2-credit ‘ Prospectus Seminar’ in the Winter Semester.

4 credits from courses taken from a different track. These courses might come from another track, or from methods courses. If the student collects at least 8 credits from a track other than her/his own, he or she becomes entitled to a ‘ minor’ . Students may postpone such courses to the second academic year.

Having fulfilled the minimal credit requirements of the PhD Program, Doctoral Candidates can freely register - and are encouraged to register - for any course offered in the PhD program. Starting from the second year, Doctoral Candidates are also welcome to enroll in any other course offered at the Central European University. The upper limit of such external courses is six credits per semester, unless the PhD Director grants a special permission.

Students must have a cumulative grade point average (GPA) of 3.33 (B+) in the courses taken for credit.

PhD Candidacy

Students in the first year of the Doctoral Program are referred to as *Probationary Doctoral Candidates*. After successfully completing the comprehensive exams but before submitting their PhD dissertation they are referred to as *Doctoral Candidates*.

The PhD dissertation should be submitted for evaluation and defense no later than six years after the doctoral student was enrolled to the program. A candidate may request permission from the Doctoral Committee to withdraw from the Doctoral Program for a period of up to 2 years, thus extending his or her six year limit.

Supervision

At the beginning of the first year personal consultations between the Probationary Doctoral Candidates and their Temporary Supervisor (mentor) and the Track Representative, as well as a series of meetings between faculty and doctoral students will help each new doctoral student to compile a *study plan*. The study plan lists the courses the students intends to follow during the first year.

The studies during PhD candidacy are based on individual research guided and monitored by the candidate's Doctoral Supervisory Panel. The Doctoral Supervisory Panel will be set up after the end of the first year. The representative of the chosen track and the mentor will assist the student in the choice of the main supervisor. Taking into account the research topic, the Track Representative' s and the candidate' s indication, and based on faculty availability, the Doctoral Committee shall appoint a prospective thesis supervisor to the Probationary Doctoral Candidates before the end of the Winter semester. After the successful comprehensive examination the Committee revisits and finalizes the list of supervisors. The main supervisor is responsible for communicating with his or her supervisee on an ongoing basis.

The Comprehensive Examination

Towards the end of the first year, PhD Probationary Doctoral Candidates are required to take a **comprehensive examination**, consisting of two parts: (1) the submission of the prospectus, and (2) an oral exam. This year the deadline for the submission of the prospectus is 27 May, while the oral **examination** is scheduled for the end of June.

For the examination students have to submit a list of scholarly references that are important for the subfield in which their planned thesis is situated. Students need to consult two faculty members about their reference list, which is also to be approved by the Track Representative. Each student' s reference list will form the basis for his or her oral exam, during which the student will be asked questions about the readings as well as the connection of these readings with the PhD project.

The Prospectus

Students will be required to submit their written prospectus by the end of May.

The prospectus should include arguments about the feasibility of the proposed research, the coherence and suitability of the theoretical, methodological and empirical (if any) components of the thesis, and an assessment of the contribution that the thesis will make to the field. Students will receive written evaluation for their prospectus from each member of the exam committee after the oral exam part of the Comprehensive Examination. The grade for the prospectus will be based primarily on the written prospectus, but will also be based on the student's oral defense of the prospectus during the oral exam.

In order to be admitted to the second year of the program, you will have to earn a "B+" course grade average for the mandatory and core courses and a "B+" grade or higher at both parts of the comprehensive examination (the prospectus and the oral exam). The admission to the program as a probationary candidate is no guarantee that you advance to doctoral candidate status. Doctoral candidates are expected to work on their doctoral dissertation full-time, to be in residence in Budapest, and to play an active role in the academic life of the department and the Doctoral School.

Further requirements

Research Seminars

Above the regular course work students must attend research seminars, usually organized by one of the School' s constituting units, by the School, by the research centers affiliated with the School, or by the voluntary student-faculty workshops, spanning across the Fall and Winter semesters. All first year students are obliged to present their research projects in the Research Seminar once during the first semester of their PhD studies. (Schedule differs for tracks and will be announced.)

Some of the sessions will be dedicated to the faculty' s work in progress and to presentations by non-CEU scholars. The rest of the sessions will discuss contributions by Doctoral Candidates associated with the department who already passed their comprehensive exam. All Doctoral Students are expected to present at the research seminars at least twice before submitting their dissertation for defense.

Annual Doctoral Conference

Participation at the next Annual Doctoral Conference (ADC) is mandatory for all students who advanced to PhD candidacy. PhD candidates have to submit a proposal for the ADC every year, and their acceptance to the conference will be decided on a competitive basis. First-year students are exempt from this requirement due to their course workload.

CURRICULUM

2013/2014

FALL

All tracks

- Zsolt Enyedi Methods and Research Design
(4 credits, mandatory)
- Tamas Rudas Advanced Analysis of Categorical Data
(2 credits, advanced topics - methods)
- Tamas Rudas Survey Methodology
(2 credits, advanced topics - methods)

Comparative Politics track

- C. Schneider, D. Bohle The Political Economy of Regime Change
(4 credits, core)
- Matteo Fumagalli Authoritarianism
(2 credits, advanced topics)

Political Theory track

- Nenad Dimitrijevic Constituent Power
(4 credits, core)
- Janos Kis Theory of Justice
(0 credits, core – 1st part of a 4-credit course)

Political Economy track

- C. Schneider, D. Bohle The Political Economy of Regime Change
(4 credits, core)
- Bela Greskovits States, Classes, and Industries in the International
Political Economy
(4 credits, core)
- Evelyne Huebscher Public Policy and Party Politics
(0 credit, advanced topics – 1st part of a 4-credit course)

International Relations track

- Paul Roe International Security
(4 credits, core)
- Matteo Fumagalli Authoritarianism

(2 credits, advanced topics)

Public Policy track

S. Svensson, A. Goldthau Public Policy: Theories, Traditions and Transitions

(0 credit, core – 1st part of a 4-credit course)

K. Irion, M-P. Granger, Public Administration, Part 1

O. Salat *(0 credit, core – 1st part of a 4-credit course)*

Y. Kim, U. Puetter Research in EU integration and EU governance

(0 credits, core – 1st part of a 4-credit course)

Evelyne Huebscher Public Policy and Party Politics

(0 credit, advanced topics – 1st part of a 2-credit course)

WINTER

All tracks

Gabor Toka	Prospectus Seminar <i>(2 credits, mandatory)</i>
Levente Littvay	Advanced Stats <i>(2 credits, advanced topics - methods)</i>
Xymena Kurowska	Interpretive Fieldwork in Political Science <i>(2 credits, advanced topics - methods)</i>
Carsten Schneider	Set Methods <i>(2 credits, advanced topics - methods)</i>

Comparative Politics track

Andras Bozoki	Political Sociology <i>(4 credits, core)</i>
M. Bogaards, Z. Miklosi	Political Institutions <i>(4 credits, core)</i>

Political Theory track

Janos Kis	Theory of Justice <i>(4 credits, core – 2nd part of a 4-credit course)</i>
M. Bogaards, Z. Miklosi	Political Institutions <i>(4 credits, core)</i>
Philip Goff	Tax and Social Justice <i>(2 credits, advanced topics)</i>

Political Economy track

Achim Kemmerling	The International Politics of Development <i>(4 credits, core)</i>
Evelyne Huebscher	Public Policy and Party Politics <i>(2 credits, advanced topics)</i>

International Relations track

Alexander Astrov	International Relations Theory <i>(4 credits, core)</i>
Achim Kemmerling	The International Politics of Development <i>(4 credits, core)</i>

Public Policy track

- S. Svensson, A. Goldthau Public Policy: Theories, Traditions and Transitions
(4 credits, core – 2nd part of a 4-credit course)
- K. Irion, M-P. Granger, Public Administration, Part 1
O. Salat *(4 credits, core – 2nd part of a 4-credit course)*
- Y. Kim, U. Puetter Research in EU integration and EU governance
(4 credits, core – 2nd part of a 4-credit course)
- Evelyne Huebscher Public Policy and Party Politics
(2 credits, advanced topics, 2nd part of a 2-credit course)

SPRING

Comparative Politics track

- Bernie Grofman Behavioral Social Choice
(2 credits, advanced topics, to be confirmed)

Note: Further updates are possible in the list of “ advanced topics” and cross-listed courses.

Important dates in AY 2014/2015

2015

August 1, Saturday	Academic year begins
August 20, Thursday	Hungarian National Holiday, CEU is officially closed
August 21, Friday	Special Day Off, CEU is officially closed
Sep 5/6, Sat/Sun	Students of departments with short pre-session arrive (incl.: POLS, IR, SPP)
September 7, Monday	Short pre-session begins (until September 11, Friday)
September 11, Friday	Short pre-session ends
	Welcome afternoon for all departments
September 14, Monday	Zero week begins (until September 18, Friday)
	Registration for Fall Term begins (until October 4, Sunday)
September 14-25	Student Union departmental elections
September 16, Tuesday	11:30 PhD welcome orientation
	12:00 PhD welcome reception
September 18, Friday	Zero week ends
September 21, Monday	15:00 Opening ceremony
	Fall Term begins (until December 11, Friday)
September 25, Friday (2pm)	Students submit study plans
October 1, Thursday	First Student Union Assembly meeting
October 4, Sunday	Registration for Fall Term ends
October 23, Friday	Hungarian National Holiday, CEU is officially closed
October 28, Wednesday	PhD Travel Grant and PhD Research Grant application deadline
November 1, Sunday	All Saints' Day, CEU is officially closed
November 5, Thursday	ACADEMIC FORUM
November 27, Friday	SENATE
December 7, Monday	Registration for Winter Term begins (until January 17, Sunday)
December 11, Friday	Fall Term ends
	SENATE FALL-BACK DATE
December 21, Monday	Offices with skeleton team, Library and Labs on weekend schedule
December 22 Tuesday	Offices with skeleton team, Library and Labs on weekend schedule
December 23 Wednesday	Offices with skeleton team, Library and Labs on weekend schedule
December 24, Thursday	Christmas Eve, CEU is officially closed
December 25, Friday	Christmas Day, CEU is officially closed
December 26, Saturday	Christmas Day, CEU is officially closed
December 28, Monday	Offices with skeleton team, Library and Labs on weekend schedule
December 29, Tuesday	Offices with skeleton team, Library and Labs on weekend schedule
December 30, Wednesday	Offices with skeleton team, Library and Labs on weekend schedule
December 31, Thursday	New Year' s Eve, CEU is officially closed

2016

January 1, Friday	New Year, CEU is officially closed
January 11, Monday	Winter Term begins (until April 1, Friday)
January 17, Sunday	Registration for Winter Term ends
February 11, Thursday	ACADEMIC FORUM
February 12, Friday	PhD Research and Travel Grant applications deadline
February 16/17, Tue/Wed	Career Days & Career Fair at CEU
February 19, Friday	Deadline for choosing a permanent supervisor and submitting the title/topic of the prospectus to the DS
February 26, Friday	Erasmus study grant applications for Fall, Spring 2016/17
March 4, Friday	SENATE MEETING
March 14, Monday	Special day off due to Hungarian National Holiday, no offices, CEU is officially closed
March 15, Tuesday	Hungarian National Holiday, CEU is officially closed
March 21, Monday	Registration for Spring Term begins (until April 10, Sunday)
March 25, Friday	SENATE FALL-BACK DATE
March 27, Sunday	Easter Sunday, CEU is officially closed
March 28, Monday	Easter Monday, CEU is officially closed
April (TBA)	Annual Doctoral Conference / Graduate Network Conference (2-3 days)
April 1, Friday	Winter Term ends
April 4, Monday	Spring Term begins
April 10, Sunday	Registration for Spring Session ends
April 10, Sunday	Registration for Spring Session ends
May 1, Sunday	Labor day, CEU is officially closed
May 5, Thursday	ACADEMIC FORUM
May 6, Friday	PhD Research and Travel Grants application deadline
May 15, Sunday	Pentecost Sunday, CEU is officially closed
May 16, Monday	Pentecost Monday, CEU is officially closed
May 27, Friday	SENATE MEETING
May 27, Friday	Prospectus submissions
June 3, Friday	Submission of List of References for the Comprehensive Exam
June 17, Friday	Spring Term ends
June 25, Saturday	COMMENCEMENT
June 22-28, Wed-Tue	Comprehensive Exams (Concrete days for each track TBA)
June 27, Monday	Summer University begins
July 29, Friday	Summer University ends
July 31, Sunday	Academic year ends

1st year students

COMPARATIVE POLITICS TRACK

Nemanja BATRICEVIC, Montenegro (MA in Political Science, CEU, Budapest)

Gabor FILIPPOV, Hungary (MSc in Political Science, Eötvös Loránd University, Budapest)

Olimpija HRISTOVA, Macedonia (MA in Political Science, CEU, Budapest)

Tatiana ROGOVICH, Russia (MA in Political Science, CEU, Budapest)

POLITICAL THEORY TRACK

Andras GAL, Hungary (MA in Political Science, CEU, Budapest)

Emil VARGOVIC, Croatia (MA in Political Science, CEU, Budapest)

POLITICAL ECONOMY TRACK

Georg LAYR, Austria (MA in Development Studies and Political Economy, University of Vienna, Wien)

Ekaterina PAUSTYAN, Russia (MA in Political Science, CEU, Budapest)

INTERNATIONAL RELATIONS TRACK

Akos MATE, Hungary (MA in International Relations, CEU, Budapest)

Daria MOROZOVA, Russia (MA in Social Policy and Urban Studies, University of Helsinki)

Tamas PERAGOVICS, Hungary (MA in International Relations, CEU, Budapest)

Eryan RAMADHANI, Indonesia (LLM in International Relations and Political Science, Tsinghua University, Beijing)

Eda SEVININ, Turkey (MA in Political Science, CEU, Budapest)

Krisztina SINKOVICS, Hungary/Ukraine (MA in International Relations, CEU, Budapest)

PUBLIC POLICY TRACK

Katalin AMON, Hungary (MA in Gender Studies, CEU, Budapest)

Peter MARTON, Hungary (MA in International Relations, CEU, Budapest)

Mario MUNTA, Croatia (MA in Public Policy, CEU, Budapest)

Adrienn NYIRCSAK, Hungary (MA in Public Policy, CEU, Budapest)

Kazi Mohammad RAHMAN, Bangladesh (MA in Public Policy, CEU, Budapest)

Faculty associated with the Political Science PhD program

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Head, Department of Statistics, Eötvös Loránd University (ELTE)
Academic Director, TARKI - Social Research Institute

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Julian Casanova, Zaragoza University

Borbala Kovacs, Oxford University

Oana Lup, University of Mannheim

Isabela Mares, Columbia University

Radoslaw Markowski, Polish Academy of Sciences and Warsaw School of Social Sciences and Humanities

Roel Popping, University of Groningen

Julia Szalai, Eotvos Lorand University

School of Public Policy:

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Violetta Zentai Research Fellow, Director-Center for Policy Studies (vzentai@osi.hu)

Doctoral Committee

Doctoral School Director

Xymena Kurowska

Track Representatives

Zsolt Enyedi, Comparative Politics

Dorothee Bohle, Political Economy

Youngmi Kim, International Relations

Andres Moles, Political Theory

Nikolai Sitter, Public Policy

Student Representative (To be elected at the Student Union elections in September.)

The School Council

Xymena Kurowska, Doctoral School Director

Matteo Fumagalli, Head of the Department of International Relations

Carsten Schneider, Head of the Department of Political Science

Nikolai Sitter, PhD Director of the School of Public Policy

Should you have any question about anything contained in this handbook or relating to the PhD program, please contact:

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PhD coordinator, Public Policy Track

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Helen Andras

Program coordinator, Department of Political Science

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Please always refer to the Doctoral School`s website <http://pds.ceu.edu> for updated information (faculty biographies, syllabi, timetable, news).

Looking forward to seeing you soon!

Best wishes,

Xymena Kurowska, Doctoral School Director

Peter Visnovitz, Doctoral School Coordinator

Disclaimer:

Please note that the information provided in this Handbook is selective and not comprehensive. In any equivocal matters consult the Doctoral Regulations which is the binding and ultimate source of information.

Deadlines and courses may be subject to change. Please check the website regularly: <http://pds.ceu.edu>